

Schofield Sharks Swim Club Team Travel Policy

In accordance with the USA Swimming Code of Conduct, the Schofield Sharks Swim Club (SSSC) Team Travel Policy includes the following:

- a) Club travel policies must be signed and agreed to by all athletes, parents, coaches and other adults traveling with the club. (305.5.D)
- b) Team managers and chaperones must be members of USA Swimming and have successfully passed a USA Swimming-administered criminal background check. (305.5.B)
- c) Regardless of gender, a coach shall not share a hotel room or other sleeping arrangement with an athlete (unless the coach is the parent, guardian, sibling, or spouse of that particular athlete). (305.5.A)
- d) When only one athlete and one coach travel to a competition, the athlete must have his/her parents' (or legal guardian's) written permission in advance to travel alone with the coach. (305.5C)
- e) During team travel, when doing room checks, attending team meetings and/or other activities, two-deep leadership and open and observable environments should be maintained.
- f) To ensure the propriety of the athletes and to protect the staff, there will be no male athletes in female athlete's rooms and no female athletes in male athlete's rooms (unless the other athlete is a sibling or spouse of that particular athlete).
- g) A copy of the SSSC *Code of Conduct* and SSSC *Photo Release* must be signed by the athlete and his/her parent or legal guardian.
- h) Team or LSC officials should carry a signed *Medical Consent or Authorization to Treat Form* for each athlete.
- i) Curfews shall be established by the Coaches/Chaperones or LSC staff each day of the trip.
- j) Team members and staff traveling with the team will attend all team functions including meetings, practices, meals, meet sessions, etc. unless otherwise excused or instructed by the head coach or his/her designee.
- k) The directions & decisions of coaches/chaperones must be in congruence with all other SSSC policies and other directives of this policy and are final.
- l) Swimmers are expected to remain with the team at all times during the trip. Swimmers are not to leave the competition venue, the hotel, a restaurant, or any other place at which the team has gathered without the permission/knowledge of the coach or chaperone.
- m) When visiting public places such as shopping malls, movie theatres, etc. swimmers will stay in groups of no less than three persons. 12 & under athletes will be accompanied by a chaperone.
- n) The Head Coach or his/her designee shall make a written report of travel policy or code of conduct violations to the appropriate club (LSC) leadership and the parent or legal guardian of any affected minor athlete.
- o) Team members will display proper respect and sportsmanship toward coaches, officials, administrators, teammates, fellow competitors and the public at all times.
- p) Team members and staff will refrain from any illegal or inappropriate behavior that would distract from a positive image of the team or be detrimental to its performance objectives.
- q) The possession or use of alcohol or tobacco products by any athlete is prohibited.

- r) The possession, use, or sale/distribution of any controlled or illegal substance or any form of weapon is strictly forbidden.
- s) No “deck changes” are permitted. Athletes are expected to use available change facilities.
- t) Team members are reminded that when competing in meets, traveling on trips, and attending other meet-related functions, they are representing both themselves and the (SSSC). Athlete behavior must positively reflect the high standards of the SSSC and Hawaiian Swimming LSC.
- u) All SSSC club members will keep noise to a minimum and respect the rights of teammates and others in hotel and public facilities; be prompt and on time; abide by the SSSC travel dress code, which includes no clothing that exposes buttocks, midribs, or appears seductive in nature or suggests inappropriate or illegal behavior.
- v) All SSSC club members will recognize the well-being and needs of the team come first.
- w) Swimmers, coaches, and chaperones are responsible for all incidental charges and for any damages or thievery at hotel.
- x) When announced by the SSSC, all parents will attend "Team Travel Meets."
- y) Failure to comply with the SSSC Team Travel Policy or any other SSSC policy as set forth in this document may result in disciplinary action. Such discipline may include, but may not be limited to:
 - i. Dismissal from the trip and immediate return home at the athlete's expense;
 - ii. Disqualification from one or more events, or all events of competition;
 - iii. Disqualification from future team travel meets;
 - iv. Financial penalties;
 - v. Dismissal from the team; and/or
 - vi. Proceedings for a LSC or USA Swimming National Board of Review.